

# GROUP BOOKINGS

Once this form is completed and return to the Gallery & Museum, our Visitor and Volunteer Experience Officers will contact you to discuss your requirements.

Name of Company/Group

Coordinator/Chaperone Name

Address

Phone

Email  Website

Requested visit day  Date

*\*\*Please Note: The Gallery & Museum is open Monday to Friday, 10.00am – 4.30pm*

Arrival time   am  pm Departure Time   am  pm

Number of visitors in group  Number of chaperones in group

Any special needs?  Yes  No

If yes, please describe

- Type of visit
- Unguided tour of exhibitions
  - Guided tour of exhibitions
  - Town Hall (Local History) Tour
  - Guided tour of one exhibition, please advise:

Extra requests

Any additional information