

# REQUEST FOR SERVICE

## Tuesday Art Play 2025

DATE			
<b>ARTIST AND ACTIVITY PROVIDER DETAILS</b>			
TRADING NAME / COMPANY NAME			
FIRST NAME/S	LAST NAME/S		
STREET ADDRESS	CITY	STATE	POSTCODE
CONTACT NUMBER/S <i>Daytime number required</i>			
EMAIL ADDRESS			
SOCIAL MEDIA HANDLES WEBSITE			
<b>Description term of Activities</b>  Proposed activities, materials used and how they align with the calendar of events.  Outline how you will be flexible if workshops must go virtual  Outline the tutor fee/ budget for the workshops			

ABN *This is not a necessary requirement*			
Registered for GST *This is not a necessary requirement*	Yes		No
Term Dates Every Tuesday during the term *Circle / highlight which term you are interested in*	<b>Term 1 Dates:</b> Tuesdays, 4 February – March 2025 (8 sessions) <b>Term 2 Dates:</b> Tuesdays, 29 April – 17 June 2025 (8 sessions) <b>Term 3 Dates:</b> Tuesdays, 22 July – 9 September 2025 (8 sessions) <b>Term 4 Dates:</b> Tuesdays, 14 October – 2 December 2025 (8 sessions)		
PUBLIC LIABILITY <i>You must have your own Public and Product Liability (min \$20 Million)</i> <i>Please attach a copy of current policy</i> If not, are you willing to acquire Public Liability?	INSURANCE COMPANY & POLICY NUMBER		EXPIRY DATE
BLUE CARD <i>Please attach a copy of current card</i> If not, are you willing to acquire a Blue Card?	CARD NUMBER		EXPIRY DATE
First Aid Certificate *This is not a necessary requirement*			
<i>Please complete this form and return to the</i>	BY EMAIL gragm@gladstonerc.qld.gov.au	IN PERSON Cnr of Goondoon & Bramston Streets Gladstone QLD 4680	

CHECKLIST	
ACTION	TICK ✓ ⊗
Copy of current First Aid certificate	
Copy of your certificate of currency of Public Liability Insurance	
Copy of current Blue Card	